

**Des Moines Metropolitan Wastewater Reclamation Authority Board
Tuesday, October 17, 2023 @ 1:30 P.M.**

**MEETING LOCATION:
BURNHAM CONFERENCE ROOM
DES MOINES METROPOLITAN PLANNING ORGANIZATION
420 WATSON POWELL JR. WAY, SUITE #200
DES MOINES, IOWA**

MINUTES

ITEM 1: Call to Order

Sara Kurovski called the meeting to order at 1:30 p.m.

ITEM 2: Roll Call

Members in Attendance

Scott Duer, Altoona
Michael Schrock, Ankeny
Joe Ruddy, Ankeny
Chad Driscoll, Bondurant
Matt McQuillen, Clive
Larry Goode, Cumming*
Frank Cownie, Des Moines
Joe Gatto, Des Moines
Teresa Rotschafer, Johnston
Sara Kurovski, Pleasant Hill
Chelsea Huisman, Polk City
EJ Giovannetti, Polk County*
Paul Drey, USSD
John Garvey, UWSSD
Brad Deets, Waukee
Jody Smith, West Des Moines
Tom Hadden, West Des Moines

Others in Attendance

Scott Hutchens, Operating Contractor
James Beck, Operating Contractor
Lisa Etnyre, Operating Contractor
Roxane Vaughan, Operating Contractor
Ben Warren, Operating Contractor
John Lande, Dickinson Law
Nick Schaul, City of Des Moines
Jonathan Gano, City of Des Moines
Grant Hyland, Brick Gentry
Eric Boehlert, Ahlers & Cooney
Matt Stoffel, PFM
Vern Willey, City of Altoona

*Participated in the meeting via electronic means due to the fact that it was impractical or impossible to participate in the meeting in person due to health reasons or proximity to meeting location

ITEM 3: Approving Agenda, as Presented and/or as Amended

Frank Cownie made a motion to approve the agenda as presented and/or as amended. Scott Duer seconded that motion. The motion carried.

ITEM 4: Public Comment

None

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ITEM 5: APPROVING CONSENT AGENDA – Items 5 through 13:

Joe Gatto made a motion to approve Items 5 through 13. Frank Cownie seconded that motion. The motion carried with a vote of 17-0. Members voted yea: Duer, Schrock, Ruddy, Driscoll, McQuillen, Goode, Cownie, Gatto, Rotschafer, Kurovski, Huisman, Giovannetti, Drey, Garvey, Deets, Smith and Hadden. Members voted nay: none

ITEM 6: Receipt of the Minutes of the September 12, 2023, meeting of the WRA Technical Committee - Action/Receive & File

ITEM 7: Consideration of the Minutes of the September 19, 2023, meeting of the WRA Board - Action for Approval

ITEM 8: Receipt of the Draft Minutes of the October 10, 2023, meeting of the WRA Technical Committee - Action/Receive & File

APPROVING

ITEM 9: Resolution Approving WRA Schedule of Bills for September 2023

ITEM 10: Resolution Approving and Authorizing Execution of Dickinson Law Firm Conflict Waiver Related to WRA Treatment Facility Plan Improvements Real Estate Acquisition

PUBLIC IMPROVEMENT

ITEM 11: Resolution Ordering Construction of WRF Buildings 05 and 90 Roof Replacements and Fixing a Date for Receiving of Bids on November 7, 2023 and Public Hearing on November 21, 2023; Engineer’s Estimate is \$360,000.00

ITEM 12: Resolution Approving Change Order No. 3 for the WRA Ingersol Run Outlet, Phase 28, Segment 1 Project in the Amount of \$234,298.53

WRA DIRECTOR COMMUNICATIONS & REPORTS

- ITEM 13: Resolution to Receive and File the Following Reports from the WRA Director
 - A. Change Order Register Report
 - B. Consultant Contracts Under \$100,000 Report
 - C. Construction Related Claim Settlements Report
 - D. Industrial Waste Ordinance Update
 - E. WRA Contract Status Update

* * * * * END CONSENT AGENDA * * * * *

OTHER ITEMS

ITEM 14: Selection of Nominating Committee

Scott Hutchens noted that the Nominating Committee meets annually to select the slate of Officers for the WRA Board for the year. Jody Smith indicated that he was willing to serve on the Committee and Joe Gatto also indicated that he was willing to serve.

ITEM 15: Other Business

Scott Hutchens stated the WRF had multiple employees attend WEFTEC (Water Environment Federation Technical Exhibition and Conference) in Chicago. This was the first year that Staff participated in the Operation Challenge, which is a competition where teams compete to earn the highest score in five different events. The events for the competition are safety, process control, laboratory, collection systems, and maintenance. There were three divisions and, in the division WRA Staff competed in, WRA Staff placed 7th out of 22 teams. The team consisted of Timothy Runde, Jerry Dunham, Antonio Cerda Torres, Juan Pablo May Mitchell, Christopher Clark, Cody Graeve, and Mathew Hazelwood. Overall, the team felt that they exceeded their goals and expectations and are looking forward to competing at future WEFTEC Operation Challenges.

Jody Smith asked how the Ingersoll Run/MLK project was progressing. Scott Hutchens stated that it is progressing, but 2nd Ave is going slower than planned. He stated that they are also currently working in the parking lot at the baseball stadium and working on connecting to the main structure that goes across the river. James Beck stated that there has been some paving completed along the 2nd Ave corridor, but the curb sections still need to be completed and the irrigation system needs to be reinstalled.

Joe Gatto asked if MLK will be open after the current construction season is completed. James Beck stated that 2nd Ave will be open by the end of the year if the weather holds for paving. He also stated that the only location where traffic control could be changed to allow the use of the north lanes between 16th and 7th Streets would be at the 7th Street intersection, and that the north lanes between 2nd and 7th will remain closed through next year.

ITEM 16: Adjourn

Matt McQuillen made a motion to adjourn. Scott Duer seconded the motion. The motion carried. All in favor. The meeting was adjourned at 1:40 p.m.