

**Des Moines Metropolitan Wastewater Reclamation Authority Board  
Tuesday, September 19, 2023 @ 1:30 P.M.**

**MEETING LOCATION:  
BURNHAM CONFERENCE ROOM  
DES MOINES METROPOLITAN PLANNING ORGANIZATION  
420 WATSON POWELL JR. WAY, SUITE #200  
DES MOINES, IOWA**

**MINUTES**

ITEM 1: Call to Order

Sara Kurovski called the meeting to order at 1:30 p.m.

ITEM 2: Roll Call

**Members in Attendance**

Scott Duer, Altoona  
Michael Schrock, Ankeny\*  
Joe Ruddy, Ankeny  
Chad Driscoll, Bondurant\*  
Larry Goode, Cumming\*  
Linda Westergaard, Des Moines\*  
Joe Gatto, Des Moines  
Mike Pogge-Weaver, Johnston  
David Lester, Norwalk\*  
Sara Kurovski, Pleasant Hill  
Chelsea Huisman, Polk City  
Paul Drey, USSD  
John Garvey, UWSSD  
Brad Deets, Waukee\*  
Jody Smith, West Des Moines  
Tom Hadden, West Des Moines\*

**Others in Attendance**

Scott Hutchens, Operating Contractor  
James Beck, Operating Contractor  
Lisa Etnyre, Operating Contractor  
Roxane Vaughan, Operating Contractor  
Ben Warren, Operating Contractor  
John Lande, Dickinson Law  
Larry Hare, Operating Contractor  
Charlie Stevens, Operating Contractor  
Nick Schaul, City of Des Moines  
Jonathan Gano, City of Des Moines  
Grant Hyland, Brick Gentry  
Brad Davidson, Don's Auto & Truck Salvage

\*Participated in the meeting via electronic means due to the fact that it was impractical or impossible to participate in the meeting in person due to health reasons or proximity to meeting location

ITEM 3: Approving Agenda, as Presented and/or as Amended

**Joe Gatto made a motion to approve the agenda as presented and/or as amended. Chelsea Huisman seconded that motion. The motion carried.**

ITEM 4: Public Comment

None

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ITEM 5: APPROVING CONSENT AGENDA – Items 5 through 15:

**Scott Hutchens pulled Item #9 from the Consent Agenda for discussion**

Jody Smith stated that Item 15, Letter F should say Des Moines Metro WRA Audit Engagement Letter instead of Audit Request.

**Joe Gatto made a motion to approve Items 5 through 15 (does not include item #9). Scott Duer seconded that motion. The motion carried with a vote of 16-0. Members voted yea: Duer, Schrock, Ruddy, Driscoll, Goode, Westergaard, Gatto, Pogge-Weaver, Lester, Kurovski, Huisman, Drey, Garvey, Deets, Smith and Hadden. Members voted nay: none**

ITEM 6: Receipt of the Minutes of the May 9, 2023, meeting of the WRA Technical Committee - Action/Receive & File

ITEM 7: Consideration of the Minutes of the August 15, 2023, meeting of the WRA Board - Action for Approval

ITEM 8: Receipt of the Draft Minutes of the September 12, 2023, meeting of the WRA Technical Committee - Action/Receive & File

**LAND/PROPERTY TRANSACTIONS**

ITEM 9: Resolution Establishing Fair Market Value of Property Interests for the WRA Treatment Facility Plan Improvements Project

**\*Item 9 was pulled from the Consent Agenda by Scott Hutchens for discussion**

**APPROVING**

ITEM 10: Resolution Approving WRA Schedule of Bills for August 2023

**PUBLIC IMPROVEMENT**

ITEM 11: Resolution Accepting Completed Construction and Approving Final Payment for WRF Primary Sludge Piping Replacement – 2021, Shank Constructors, Inc.

ITEM 12: Resolution Accepting Completed Construction and Approving Final Payment for WRA Sugar Creek Sponsored Project Improvements – Phase 1, RW Excavating Solutions, LC

ITEM 13: Resolution Approving and Authorizing Execution of Supplemental Agreement No. 1 to the Professional Services Agreement with CDM Smith, Inc. for Construction Phase Services Associated with the WRF Fuel System Improvements in an Additional Amount Not to Exceed \$65,020.00

ITEM 14: Resolution Ordering Construction of WRF Site Security and Access Improvements and Fixing a Date for Receiving of Bids on October 31, 2023, and Public Hearing on November 21, 2023, Engineer's Estimate is \$9,672,000.00

**WRA DIRECTOR COMMUNICATIONS & REPORTS**

ITEM 15: Resolution to Receive and File the Following Reports from the WRA Director  
A. Change Order Register Report  
B. Consultant Contracts Under \$100,000 Report  
C. Construction Related Claim Settlements Report  
D. Industrial Waste Ordinance Update  
E. WRA Contract Status Update  
F. Des Moines Metro WRA Audit Request  
G. WRA Treasurer's Report for June 30, 2023

\* \* \* \* \* END CONSENT AGENDA \* \* \* \* \*

**OTHER ITEMS**

ITEM 9: Resolution Establishing Fair Market Value of Property Interests for the WRA Treatment Facility Plan Improvements Project

Scott Hutchens stated that upon approval of the Fair Market Value the WRA is ready to submit a formal offer which has already been crafted and reviewed by Amy Beattie with Brick and Gentry Law Firm to the Davidson's in the amount of \$6,000,000. John Garvey asked approximately how many acres would be included with the Davidson's purchase. Scott responded stating that it included roughly 32 to 33 acres.

**Joe Gatto made a motion to approve. Scott Duer seconded that motion. The motion carried with a vote of 14-1-1. Members voted yea: Duer, Schrock, Ruddy, Driscoll, Goode, Westergaard, Gatto, Pogge-Weaver, Lester, Kurovski, Huisman, Deets, Smith and Hadden. Members voted nay: Garvey. Members abstained: Drey**

ITEM 16: Other Business

Scott Hutchens stated that the audit season has started so Staff is busy preparing for that. The WRA Ingersoll Run Outlet, Phase 28, Segment 1 archeological field work is completed, and the paving is also completed from 16<sup>th</sup> Street to 11<sup>th</sup> Street. The Contractor is currently working to tunnel under MLK at 2<sup>nd</sup> Avenue and has also started working in the I-Cubs parking lot now that the baseball season is completed. Scott stated that the Birdland Pump Station is a little behind schedule but going well. The FOG Inspections are behind due to an employee being off for an extended illness and another employee transferring to a different department. The inspections will be back on track by the end of the year. Scott also stated that there will be a WRA Finance Committee meeting immediately following the October WRA Board Meeting.

ITEM 17: Adjourn

**Joe Gatto made a motion to adjourn. Scott Duer seconded the motion. The motion carried. All in favor. The meeting was adjourned at 1:41 p.m.**