

**Des Moines Metropolitan Wastewater Reclamation Authority Board  
Tuesday, February 21, 2023 @ 1:30 P.M.**

**MEETING LOCATION:  
BURNHAM CONFERENCE ROOM  
DES MOINES METROPOLITAN PLANNING ORGANIZATION  
420 WATSON POWELL JR. WAY, SUITE #200  
DES MOINES, IOWA**

**MINUTES**

ITEM 1: Call to Order

Sara Kurovski called the meeting to order at 1:31 p.m.

ITEM 2: Roll Call

**Members in Attendance**

Scott Duer, Altoona\*  
Michael Schrock, Ankeny  
Joe Ruddy, Ankeny  
Chad Driscoll, Bondurant\*  
Michael McCoy, Clive  
Larry Goode, Cumming\*  
Frank Cownie Des Moines  
Joe Gatto, Des Moines  
Linda Westergaard, Des Moines  
Jake Anderson, Grimes\*  
Mike Pogge-Weaver, Johnston  
David Lester, Norwalk\*  
Sara Kurovski, Pleasant Hill  
Chelsea Huisman, Polk City  
E.J. Giovannetti, Polk County  
Paul Drey, USSD  
John Garvey, UWSSD\*  
Rudy Koester, Waukee  
Jody Smith, West Des Moines\*  
Tom Hadden, West Des Moines

**Others in Attendance**

Scott Hutchens, Operating Contractor  
James Beck, Operating Contractor  
Lisa Etnyre, Operating Contractor  
Ben Warren, Operation Contractor  
Roxane Vaughan, Operating Contractor  
Kathy Vanderpool, Operating Contractor  
Larry Hare, Operating Contractor  
Charlie Stevens, Operating Contractor  
Patrick Brown, Operating Contractor  
Melissa Schlickbernd, Operating Contractor  
Nick Schaul, City of Des Moines\*  
Scott Sanders, City of Des Moines  
Jonathan Gano, City of Des Moines  
Brian Bakke, HDR  
Eric Evans, HDR

Matt Stoffel, PFM  
Bob Veenstra, Veenstra & Kimm  
Eric Boehlert, Ahlers & Cooney  
Chris Burns, CDM-Smith  
Luke Nelson, City of Norwalk  
Jean Kelly, City of Norwalk  
Ben Champ, City of Pleasant Hill  
Matt McQuillen, Clive\*  
Pam Cooksey, City of Des Moines\*  
Teresa Rotschafer, City of Johnston

\*Participated in the meeting via electronic means due to the fact that it was impractical or impossible to participate in the meeting in person due to health reasons or proximity to meeting location

ITEM 3: Approving Agenda, as Presented and/or as Amended

**Joe Gatto made a motion to approve the agenda as presented and/or as amended. Joe Ruddy seconded that motion. The motion carried.**

ITEM 4: Public Comment

None

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ITEM 5: APPROVING CONSENT AGENDA – Items 5 through 17:

**Joe Gatto made a motion to approve Items 5 through 17. Joe Ruddy seconded that motion. The motion carried with a vote of 20-0. Members voted yea: Duer, Schrock, Ruddy, Driscoll, McQuillen, Goode, Cownie, Gatto, Westergaard, Anderson, Pogge-Weaver, Lester, Kurovski, Huisman, Giovannetti, Drey, Garvey, Koester, Smith and Hadden. Members voted nay: none**

ITEM 6: Consideration of the Minutes of the January 17, 2023 meeting of the WRA Board - Action for Approval

ITEM 7: Receipt of the Minutes of the January 10, 2023, meeting of the WRA Technical Committee - Action/Receive & File

ITEM 8: Receipt of the Minutes of the January 23, 2023, meeting of the WRA Finance Committee - Action/Receive & File

ITEM 9: Receipt of the Draft Minutes of the February 14, 2023, meeting of the WRA Technical Committee - Action/Receive & File

**APPROVING**

ITEM 10: Resolution Approving WRA Schedule of Bills for January 2023

ITEM 11: Resolution Approving Authority of WRA Director to Procure Goods and Services with an Annual Cost of up to \$100,000

ITEM 12: Resolution Approving the Updated WRA Policy Regarding the Provision for Procurement of Design and Construction Services for WRA Improvements and the Update WRA Consultant Selection Policy

- ITEM 13: Resolution Approving and Authorizing Supplement to Bond Counsel Engagement Letter from Ahlers & Cooney, PC
- ITEM 14: Resolution Approving and Authorizing Execution of a Chapter 28E Agreement Between the Cities of Waukee, Urbandale, and Clive, the Urbandale Sanitary Sewer District, and the Des Moines Metropolitan Wastewater Reclamation Authority for the Financing, Design, and Construction of the Waukee NE Outfall Sewer and Transfer of Clive/District Trunk Sewer to the WRA
- ITEM 15: Conflict Waiver as to Representation by Dickinson, Mackman, Tyler & Hagen, P.C. of the Board of Water Works Trustees in the Matter of an Agreement Between the Board of Water Works Trustees and Des Moines Metropolitan Wastewater Reclamation Authority Necessary for the WRF Site Entrance and Security Improvements Project

**LAND/PROPERTY TRANSACTIONS**

- ITEM 16: Resolution Accepting Certain Easements for the WRA Sugar Creek Improvements – Phase 2 Project

**WRA DIRECTOR COMMUNICATIONS & REPORTS**

- ITEM 17: Resolution to Receive and File the Following Reports from the WRA Director
  - A. Change Order Register Report
  - B. Consultant Contracts Under \$100,000 Report
  - C. Construction Related Claim Settlements Report
  - D. Industrial Waste Ordinance Update
  - E. WRA Contract Status Update
  - F. Indirect Costs and Direct Costs Paid to Operating Contractor

\* \* \* \* \* END CONSENT AGENDA \* \* \* \* \*

**APPROVING**

- ITEM 18: Resolution Approving and Authorizing Execution of a Professional Services Agreement with Wapsi Valley Archaeology, Inc. for Archaeological Services Associated with the WRA Ingersoll Run Outlet, Phase 28, Segment 1 Project in an Amount Not to Exceed \$2,901,147.44

Scott Hutchens stated that an agreement for professional services has been negotiated with Wapsi Valley Archaeology, Inc. for archaeological data recovery and other archaeological services for the WRA Ingersoll Run Outlet, Phase 28, Segment 1 project in an hourly not-to-exceed amount of \$2,901,147.44. The services include administration, preparations, background research, fieldwork, travel, laboratory analysis, report preparation, and completion of appropriate forms. Wapsi Valley Archaeology, Inc. was selected to provide a Scope of Services because of their success with previous work in completing similar archaeology work for the WRA in the past. A waiver of the WRA’s Consultant Selection Policy is in the best interest of the WRA and is required by the WRA Board.

**Joe Ruddy made a motion to approve. Joe Gatto seconded that motion. The motion carried with a vote of 20-0. Members voted yea: Duer, Schrock, Ruddy, Driscoll, McQuillen, Goode, Cownie, Gatto, Westergaard, Anderson, Pogge-Weaver, Lester, Kurovski, Huisman, Giovannetti, Drey, Garvey, Koester, Smith and Hadden. Members voted nay: none**

**HEARINGS**

- ITEM 19: Resolution to Hold Hearing on the Intent to Acquire Agricultural and Other Property for Sanitary Sewer Improvements and Authorize Acquisition of the Necessary Property

Interests from Various Property Owners for the WRA Southern Tier Interceptor, Phase 10, Segment 23 by Gift, Negotiation, or Eminent Domain

Scott Hutchens stated that the WRA Southern Tier Interceptor, Phase 10, Segment 23 sewer alignment is located along E. Hartford Ave from east of SE 22<sup>nd</sup> Street extending to east of SE 30<sup>th</sup> Street in Des Moines, Iowa. In accordance with Iowa Code Section 6B.2A and 6B.2D, before the WRA can proceed with said Project, the WRA Board must: A) Give affected persons the opportunity to attend a public hearing at a WRA Board meeting and present their views and objections regarding the proposed acquisition of private property for the Project; B) Mail notices of the public hearing and proposed resolution as required by Iowa Code to all property owners, contract purchasers of record of the property, and any known tenants of the property with any potential for any form of property acquisition activity for the project. C) Publish notice of the public hearing as required by Iowa Code; D) Adopt a resolution to authorize acquisition of private property for the Project by gift, negotiation, or eminent domain.

**Joe Gatto made a motion to approve. Frank Cownie seconded that motion. The motion carried with a vote of 20-0. Members voted yea: Duer, Schrock, Ruddy, Driscoll, McCoy, Goode, Cownie, Gatto, Westergaard, Anderson, Pogge-Weaver, Lester, Kurovski, Huisman, Giovannetti, Drey, Garvey, Koester, Smith and Hadden. Members voted nay: none**

ITEM 20: Resolution Regarding Public Hearing and Approval of Des Moines Metropolitan Wastewater Reclamation Authority Amended Current Fiscal Budget 2022-2023 and Des Moines Metropolitan Wastewater Reclamation Authority Fiscal Budget 2023-2024

Scott Hutchens gave a presentation providing an overview of the Amended Current Fiscal Budget 2022-2023 and the Fiscal Budget 2023-2024.

**Tom Hadden made a motion to approve. EJ Giovannetti seconded that motion. The motion carried with a vote of 20-0. Members voted yea: Duer, Schrock, Ruddy, Driscoll, McCoy, Goode, Cownie, Gatto, Westergaard, Anderson, Pogge-Weaver, Lester, Kurovski, Huisman, Giovannetti, Drey, Garvey, Koester, Smith and Hadden. Members voted nay: none**

## **OTHER ITEMS**

ITEM 21: Presentation by HDR Engineering, Inc. Regarding the WRA Treatment Facility Plan Update - 2024

Brian Bakke with HDR Engineering gave a presentation providing an overview of the WRA Treatment Facility Plan Update – 2024.

ITEM 22: Other Business

Scott Hutchens introduced Charlie Stevens who is the new WRA Maintenance Manager

ITEM 23: Adjourn

**Joe Ruddy made a motion to adjourn. Tom Hadden seconded the motion. The motion carried. All in favor. Meeting adjourned at 2:45 p.m.**