

**Des Moines Metropolitan Wastewater Reclamation Authority Board
Meeting Minutes**

August 19, 2008

**METRO WASTE AUTHORITY
300 EAST LOCUST STREET, SUITE 100
DES MOINES, IOWA**

AGENDA

ITEM 1: Call to Order

Jody Smith, Chair Person, called the August 19, 2008, WRA Board Meeting to order at 1:30 p.m.

ITEM 2: Roll Call

WRA Board Representatives/Alternates in Attendance

Tom Hadden, Altoona
Gary Lorenz, Ankeny
Mark Arentsen, Bondurant
Jim Gifford, Cumming
Merrill Stanley, Des Moines
Tom Vlassis, Des Moines
Jim Sanders, Johnston
Mark Miller, Norwalk
Don Sandor, Pleasant Hill
Joe Sassatelli, USSD
Paul Drey, USSD
Joseph Garvey, Jr., UWHSD
Harland Hayek, UWHSD
Jeff Kooistra, Waukee
Jody Smith, West Des Moines
Robert Parks, West Des Moines

Others in Attendance

Carl Elshire, Operating Contractor
Mike Hall, Operating Contractor
Scott Hutchens, Operating Contractor
James Beck, Operating Contractor
Kathy Vanderpool, Operating Contractor
Royce Hammitt, Operating Contractor
Phil Koundakjian, Operating Contractor
Roxane Vaughan, Operating Contractor
Allen McKinley, Operating Contractor
Mark Schultz, Operating Contractor
Vicki Gustafson, Operating Contractor
Tionna Pooler, PFM
H. R. Veenstra Jr., Veenstra & Kimm, Inc.

ITEM 3: Approving Agenda, as Presented and/or as Amended

Moved by Vlassis to approve the agenda as presented. Motion carried 12-0. The following members voted yea on Item 3: Hadden, Lorenz, Gifford, Stanley, Vlassis, Sanders, Miller, Sandor, Sassatelli, Garvey, Kooistra, Smith. The following members voted nay: None. Absent: Ash, Arentsen, Begleiter, Hulse, Johnson, Hockensmith, Parks

ITEM 4: Public Comment

None

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ITEM 5: APPROVING CONSENT AGENDA – Items 5 through 21:

Several of the Board members had questions regarding a few of the agenda items, but none were pulled for later consideration

Moved by Garvey to approve the Consent Agenda, Item Nos. 5 through 21. Motion carried 14-0. The following members voted yea on Item 5: Hadden, Lorenz, Arentsen, Gifford, Stanley, Vlassis, Sanders, Miller, Sandor, Sassatelli, Garvey, Kooistra, Smith, Parks. The following members voted nay: None. Absent: Ash, Begleiter, Hulse, Johnson, Hockensmith

ITEM 6: Consideration of Minutes of the July 15, 2008, meeting of the WRA Board - Action for Approval

ITEM 7: Consideration of Minutes of the July 8, 2008, meeting of the WRA Technical Committee – Action/Receive & File

ITEM 8: Receipt of Draft Minutes of the August 12, 2008, meeting of the WRA Technical Committee – Action/Receive & File

LAND/PROPERTY TRANSACTIONS

08-118 ITEM 9: Resolution Setting Date of Public Hearing and Authorizing Mailing and Publication of Notice of Intent to Commence a Public Improvement Project to Construct WRA West Des Moines Outfall – Phase 13, Segment 5, to Acquire Agricultural Land and Other Land for the Project, and to Authorize the Acquisition of Property By Eminent Domain

08-119 ITEM 10: Resolution Approving Payment of Administrative Settlement for the WRA West Des Moines Outfall – Phase 13, Segment 7 Project (W & G McKinney Farms)

08-120 ITEM 11: Resolution Approving Payment of Administrative Settlement for the Middle Creek Trunk Sewer – Phase 1 Project

APPROVING

- 08-121** ITEM 12: Resolution Confirming the WRA Management Agency's Adoption of the WRA Insurance and Risk Management Program, Approving Insurance Policies and Coverages Procured Pursuant Thereto, and Authorizing Payment of Insurance Premiums
- 08-122** ITEM 13: Resolution Approving and Accepting the Bid from Access Control Technologies for the Purchase and Installation of a Main Drive Gate System at a Total Cost of \$45,680.00
- 08-123** ITEM 14: Resolution Approving and Accepting the Bid from L & P Painting for the Purchase of Services to Water Blast and Paint the Primary and Final Clarifiers at a Total Cost of \$139,866.00
- 08-124** ITEM 15: Resolution Approving an Exception to the Procurement Ordinance Competitive Bidding Requirements for Good Cause to Purchase an Odor Elimination System and Chemical Product from Klean Air Inc./Odorgon at a Cost of \$41,411.00
- 08-125** ITEM 16: Resolution Approving WRA Transaction Register for July 2008
- 08-126** ITEM 17: Resolution Approving WRA/WRF Staff Training/Travel Request

PUBLIC IMPROVEMENTS

- 08-127** ITEM 18: Accepting Completed Construction and Approving Final Payment and also Approving Supplemental Contract in the Amount of \$36,141.00 for WRF Emission Reduction – Phase 1, Oakview Construction, Inc.
- 08-128** ITEM 19: Approving Contract and Bond and Permission to Sublet for Construction of an Improvement, the Estimated Cost of Which is Less than the Iowa Code Competitive Bid Threshold, WRF Chlorine Line Replacement, C. L. Carroll Co., Inc., Jon P. Rissman, President, \$23,525.00
- 08-129** ITEM 20: Approving Contract and Bond for Construction of an Improvement, the Estimated Cost of Which is Less than the Iowa Code Competitive Bid Threshold, WRF Tunnel 45-1 Pipe Repair, Oakview Construction, Inc., Michael J. Gawley, CEO, \$68,782.00

WRA DIRECTOR COMMUNICATIONS & REPORTS

- 08-130** ITEM 21: Resolution to Receive and File the Following Reports from the WRA Director
- A. Change Order Register Report
 - B. Consultant Contracts under \$100,000 Report
 - C. Memo from WRA Director Regarding Emergency Purchase of Electrical Repair for the Wastewater Reclamation Facility

* * * * * END CONSENT AGENDA * * * * *

HEARINGS

APPROVING

OTHER ITEMS

ITEM 22: Other Business

Tom Hadden asked to whom he should ask for assistance for persons living along the East Four Mile sewer that runs from the plant to Altoona. It was decided that Bob Veenstra and Mike Hall will review his concerns.

Jim Gifford asked about labor disagreements at a couple of the projects.

ITEM 23: Adjourn

Meeting adjourned at 1:38 p.m.