

**Des Moines Metropolitan Wastewater
Reclamation Authority
Board Meeting Minutes**

July 15, 2008

**METRO WASTE AUTHORITY
300 EAST LOCUST STREET, SUITE 100
DES MOINES, IOWA**

AGENDA

ITEM 1: Call to Order

Jody Smith, Chair Person, called the July 15, 2008, WRA Board Meeting to order at 1:30 p.m.

ITEM 2: Roll Call

WRA Board Representatives/Alternates in Attendance

Gary Lorenz, Ankeny
Ronni Begleiter, Clive
Jim Gifford, Cumming
Merrill Stanley, Des Moines
Tom Vlassis, Des Moines
Larry Hulse, Des Moines
Jim Sanders, Johnston
Don Sandor, Pleasant Hill
Tom Hockensmith, Polk County
Joe Sassatelli, USSD
Paul Drey, UWHSD
Jeff Kooistra, Waukee
Robert Parks, West Des Moines
Jody Smith, West Des Moines

Others in Attendance

Bill Stowe, Operating Contractor
Carl Elshire, Operating Contractor
Mike Hall, Operating Contractor
Scott Hutchens, Operating Contractor
James Beck, Operating Contractor
Kathy Vanderpool, Operating Contractor
Roxane Vaughan, Operating Contractor
Phil Koundakjian, Operating Contractor
Royce Hammitt, Operating Contractor
Vicki Gustafson, Operating Contractor
Jim Buck, Operating Contractor
Dan Schrad, Operating Contractor
Bret VandeLune, Polk County
Tionna Pooler, PFM

ITEM 3: Approving Agenda, as Presented and/or as Amended

Supporting documents for Agenda Item 21D were distributed; the documents were inadvertently omitted in the electronic meeting packet mailing.

Moved by Begleiter to approve the agenda as presented. Motion carried 13-0. The following members voted yea on Item 3: Lorenz, Begleiter, Gifford, Stanley, Vlassis, Hulse, Sanders, Hockensmith, Sassatelli, Drey, Kooistra, Smith, Parks. The following members voted nay: None. Absent: Hadden, Ash Arentsen, Johnson, Miller.

ITEM 4: Public Comment

None

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ITEM 5: APPROVING CONSENT AGENDA – Items 5 through 21:

Jim Sanders asked to abstain from voting on Item No. 10 of the Consent Agenda because of a conflict of interest.

Moved by Vlassis to approve the Consent Agenda, Item Nos. 5 through 21. Motion carried 13-0. The following members voted yea on the Consent Agenda, Item Nos. 5 through 21: Lorenz, Begleiter, Gifford, Stanley, Vlassis, Hulse, Sanders (with the exception of Item No. 10, from which he abstained) Hockensmith, Sassatelli, Drey, Kooistra, Smith, Parks. The following members voted nay: None. Absent: Hadden, Ash, Arentsen, Johnson, Miller. Item No. 10 carried 12-1-0.

ITEM 6: Consideration of Minutes of the June 17, 2008, meeting of the WRA Board - Action for Approval

ITEM 7: Consideration of Minutes of the May 13, 2008, meeting of the WRA Technical Committee – Action/Receive & File

ITEM 8: Receipt of Draft Minutes of the July 8, 2008, meeting of the WRA Technical Committee – Action/Receive & File

LAND/PROPERTY TRANSACTIONS

APPROVING

08-104 ITEM 9: Resolution Approving and Accepting the Purchase of Miscellaneous Industrial Supplies and Equipment from Grainger Industrial Supply

08-105 ITEM 10: Resolution Approving and Accepting the Purchase of Allen Bradley Repair Parts from Van Meter Industrial

- 08-106** ITEM 11: Resolution Approving and Accepting the Bid from Pomeroy IT Solutions for Cisco Wireless Equipment at a Total Cost of \$99,935.76
- 08-107** ITEM 12: Resolution Approving Mutual Termination of a 28E Agreement with Johnston to Permit Temporary Connection of Silverstone Development to Grimes Sewer
- 08-108** ITEM 13: Resolution Approving a Six-Month Extension of Lease Agreement with Paradigm Environmental Technologies Inc. For Lease of Microsludge Treatment System Equipment at No Additional Cost
- 08-109** ITEM 14: Resolution Designating Kurt A. Rueckel, Finance Department, as the WRA's Authorized Representative for Federal Disaster Declaration
- 08-110** ITEM 15: Resolution Approving WRA Transaction Register for June 2008
- 08-111** ITEM 16: Resolution Approving WRA/WRF Staff Travel Request
- 08-112** ITEM 17: Resolution Increasing the Amount of the Authorization for Employment of Hall & Associates to Provide Professional Consultation and Legal Representation Services Related to the Combined Sewer Overflow and NPDES Permit for the Wastewater Reclamation Facility by an Additional \$50,000
- 08-113** ITEM 18: Approval of Emergency Proceedings of Westside Equalization Basin and Pump Station for Emergency Repairs and Approval of Emergency Purchase Order with the Waldinger Corporation

PUBLIC IMPROVEMENTS

- 08-114** ITEM 19: Accepting Completed Construction and Approving Final Payment for WRF Lab HVAC Improvements, Excel Mechanical Company.
- 08-115** ITEM 20: Accepting Completed Construction and Approving Final Payment for WRF Three-Way Valve & Air Dryers Replacement, Innovative Mechanical Services, Inc.

WRA DIRECTOR COMMUNICATIONS & REPORTS

- 08-116** ITEM 21: Resolution to Receive and File the Following Reports from the WRA Director
 - A. Change Order Register Report
 - B. Consultant Contracts under \$100,000 Report
 - C. WRA Benchmark Report May 2008
 - D. Review End of Fiscal Debt Balance for WRA & Communities and Recap Receipts from Communities

* * * * * END CONSENT AGENDA * * * * *

HEARINGS

- 08-117** ITEM 22: Public Hearing and Authorizing a Public Improvement Project to Construct WRA Southwest Area Diversion Facility, Phase 22, Segment 3, Acquisition of Agricultural Land and Other Land for the Project, and Acquisition of Property by Eminent Domain

Hearing opened at 1:32 p.m.

Mike Hall described the project, which runs from County Line Road at 50th Avenue in Warren County, to Highway 28 near McKinley Avenue. This particular hearing involves two properties, which weren't included in the original hearing for this project. No property owners have come forward with comments or questions.

Hearing closed at 1:33 p.m.

Moved by Parks to proceed with the project. Motion carried 13-0. The following members voted yea on Item 22: Lorenz, Begleiter, Gifford, Stanley, Vlassis, Hulse, Sanders, Hockensmith, Sassatelli, Drey, Kooistra, Smith, Parks. The following members voted nay: None. Absent: Hadden, Ash Arentsen, Johnson, Miller.

APPROVING

OTHER ITEMS

- ITEM 23: WRA Technical Committee Guidelines Regarding Core Community Participation in an Expansion Community Project – Information

Bill Stowe spoke about the guidelines which allow discussions be kept at the Technical Committee level and be taken to the Board only after the Technical Committee has determined if there is sewer capacity available in an expansion project that a core community would like to participate in.. A brief discussion followed.

- ITEM 24: WRA 2008 Flood Report – Information/Presentation

Bill Stowe distributed a letter to the Board regarding “Moody’s Investment Services Inquiry – Flood of ’08.” Moody’s Investment Services had inquired about the losses the WRA sustained in the recent floods; the memorandum was Mr. Stowe’s answer to that inquiry.

Mike Hall gave a PowerPoint presentation on the Flood of 2008, which included several photos of WRA sites that incurred flood damage. The sites include the West Side Equalization Basin, the Southern Tier Pump Station, the Southwest Equalization Basin, the collection system, and the Wastewater Reclamation Facility. He described the damage at each site and the approximate cost of repairs. A brief discussion followed the presentation.

- ITEM 25: Other Business

Jody Smith asked the Board to endorse his sending a letter to the Operating Contractor telling them what a wonderful job they did, considering the circumstances. He said he also wanted to tell them how much the Board appreciates their efforts in keeping the WRF up and running when so many plants throughout the State of Iowa were not as fortunate.

Bill Stowe thanked Jody and told the Board that all of the WRA communities' public works departments deserved a big thank you for their cooperation, management, and patience. He asked the Board members to go back to their community and tell their public works staff how much their efforts were appreciated.

ITEM 26: Adjourn

Meeting adjourned at 2:08 p.m.