

**Des Moines Metropolitan Wastewater
Reclamation Authority
Board Meeting Minutes**

June 17, 2008

**METRO WASTE AUTHORITY
300 EAST LOCUST STREET, SUITE 100
DES MOINES, IOWA**

AGENDA

ITEM 1: Call to Order

Mark Miller, Vice Chair, called the June 17, 2008, WRA Board Meeting to order at 1:30 p.m.

ITEM 2: Roll Call

WRA Board Representatives/Alternates in Attendance

Tom Hadden, Altoona
Dick Ash, Ankeny
Gary Lorenz, Ankeny
Mark Arentsen, Bondurant
Jim Gifford, Cumming
Merrill Stanley, Des Moines
Jim Sanders, Johnston
Mark Miller, Norwalk
Tom Hockensmith, Polk County
Joe Sassatelli, USSD
Paul Drey, UWHSD
Jeff Kooistra, Waukee
Robert Parks, West Des Moines

Others in Attendance

Bill Stowe, Operating Contractor
Carl Elshire, Operating Contractor
Scott Hutchens, Operating Contractor
Ann DiDonato, Operating Contractor
Roxane Vaughan, Operating Contractor
Phil Koundakjian, Operating Contractor
Royce Hammitt, Operating Contractor
Vicki Gustafson, Operating Contractor
Brent Bean, Polk County
Bob Veenstra, Veenstra & Kimm
Michael Maloney, PFM
Al Munsterman, Snyder & Associates
Adam Bullerman, Snyder & Associates

ITEM 3: Approving Agenda, as Presented and/or as Amended

Moved by Parks to approve the agenda as presented. Motion carried 12-0. The following members voted yea on Item 3: Hadden, Ash, Lorenz, Gifford, Stanley, Sanders, Miller, Hockensmith, Sassatelli, Drey, Kooistra, Parks. The following members voted nay: None. Absent: Arentsen, Begleiter, Hulse, Vlassis, Johnson, Sandor, Smith

ITEM 4: Public Comment

None

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ITEM 5: APPROVING CONSENT AGENDA – Items 5 through 14:

Moved by Stanley to approve the Consent Agenda, Item Nos. 5 through 14. Motion carried 12-0. The following members voted yea on the Consent Agenda, Item Nos. 5 through 14: Hadden, Ash, Lorenz, Gifford, Stanley, Sanders, Miller, Hockensmith, Sassatelli, Drey, Kooistra, Parks. The following members voted nay: None. Absent: Arentsen, Begleiter, Hulse, Vlassis, Johnson, Sandor, Smith

ITEM 6: Consideration of Minutes of the May 20, 2008, meeting of the WRA Board - Action for Approval

ITEM 7: Consideration of Minutes of the May 13, 2008, meeting of the WRA Technical Committee – Action/Receive & File

LAND/PROPERTY TRANSACTIONS

08-96 ITEM 8: Resolution Establishing Fair Market Value of Property Interests for the WRA Four Mile Interceptor Sewer Project, Phase 23 Segment 1 Project

APPROVING

08-97 ITEM 9: Resolution Approving and Accepting the Bid from Mckenna Truck Center for One Replacement 52,000 GVW Truck Tractor at a Total Cost of \$76,993.00

08-98 ITEM 10: Resolution Authorizing an Agreement Between Ankeny, Polk County, and the WRA Providing for the Connection by Polk County to the Four Mile Interceptor Extension Phase 24, Segment 1 Sewer and for the Transfer of a Reversionary Interest in the Four Mile Interceptor Extension Phase 24, Segment 1 Sewer Subject to Approval and Execution by Polk County and Ankeny

08-99 ITEM 11: Resolution Approving WRA Transaction Register for May 2008

08-100 ITEM 12: Resolution Approving WRA/WRF Staff Travel Request

- 08-101** ITEM 13: Resolution Confirming the WRA Management Agency's Adoption of the WRA Insurance and Risk Management Program, Approving the Renewal of Public Officials Liability Insurance Pursuant Thereto, and Authorizing Payment of Insurance Premium

PUBLIC IMPROVEMENTS

WRA DIRECTOR COMMUNICATIONS & REPORTS

- 08-102** ITEM 14: Resolution to Receive and File the Following Reports from the WRA Director
 - A. Memo Regarding Emergency Purchase for Repair of Extruder Hydraulic Cylinders

* * * * * END CONSENT AGENDA * * * * *

HEARINGS

- 08-103** ITEM 15: Public Hearing to Review Anticipated Environmental Impact of the Four Mile Interceptor – Phase 23, Segment 1 Project

Hearing opened at 1:32 p.m.

Al Munsterman of Snyder & Associates informed the group that this hearing was for the environmental portion of the Four Mile Interceptor - Phase 23, Segment 1 project. The announcement of the hearing was published in “The Des Moines Register” on May 14, 2008. He went on to say that the purpose of the hearing was to inform residents of the proposed project and to give them the opportunity to present their views and to address their concerns, if any, regarding its environmental impact. This project was before the WRA Board in early February 2007 when the Capital Improvements Program was approved. It is the first portion of a three-part project designed to improve the environment and to help Ankeny retire its wastewater treatment plant. Mr. Munsterman explained that after completion of this project in 2011, the environment will be improved due to Ankeny’s flow not being discharged into Four Mile Creek; the flow will be conveyed to the regional wastewater treatment facility.

Scott Hutchens informed the group that no one had come forward with questions or concerns about the project.

Hearing closed at 1:34 p.m.

Moved by Ash to approve Item 15 resolution. Motion carried 13-0. The following members voted yea on the Consent Agenda, Item No. 15: Hadden, Ash, Arentson, Lorenz, Gifford, Stanley, Sanders, Miller, Hockensmith, Sassatelli, Drey, Kooistra, Parks. The following members voted nay: None. Absent: Begleiter, Hulse, Vlassis, Johnson, Sandor, Smith

APPROVING

OTHER ITEMS

ITEM 16: Other Business

Bill Stowe distributed a letter addressed to the Board members concerning the wastewater treatment plant emergency operations. Under the authority of the 28E agreement, last week he moved to emergency operations on behalf of the Operating Contractor. A number of measures were taken to avoid damage to plant which was and still is under extreme stress as is the collection system. He recognized Phil Koundkajian and Royce Hammitt for their dedication and cooperation in protecting the plant during the flood along with all of the members of the WRF staff.

A discussion followed.

Mark Miller, Vice Chair, recognized, thanked, and commended all members of the Operating Contractor for their efforts at the wastewater reclamation facility.

ITEM 17: Adjourn

Meeting adjourned at 1:53 p.m.