Des Moines Metropolitan Wastewater
Reclamation Authority
Board Meeting Minutes

May 20, 2008

METRO WASTE AUTHORITY
300 EAST LOCUST STREET, SUITE 100
DES MOINES, IOWA

AGENDA

ITEM 1: Call to Order

Jody Smith, Chair, called the May 20, 2008, WRA Board meeting to order at 1:28 p.m.

ITEM 2: Roll Call

WRA Board Representatives/Alternates in Attendance
Tom Hadden, Altoona
Dick Ash, Ankeny
Gary Lorenz, Ankeny
Mark Arentsen, Bondurant
Merrill Stanley, Des Moines
Jim Sanders, Johnston
Mark Miller, Norwalk
Joe Sassatelli, USSD
Paul Drey, USSD
Joseph Garvey, Jr., UWHSD
Harland Hayek, UWHSD
Jeff Kooistra, Waukee
Jody Smith, West Des Moines
Robert Parks, West Des Moines

Others in Attendance
Bill Stowe, Operating Contractor
Carl Elshire, Operating Contractor
Mike Hall, Operating Contractor
Scott Hutchens, Operating Contractor
Kathy Vanderpool, Operating Contractor
Roxane Vaughan, Operating Contractor
Phil Koundakjian, Operating Contractor
Larry Hare, Operating Contractor
Vicki Gustafson, Operating Contractor
Allen McKinley, Operating Contractor
Bob Veenstra, Veenstra & Kimm
Donald Broadbent

Jon Burmeister, PFM
Bret Vandelune, Polk County

ITEM 3: Approving Agenda, as Presented and/or as Amended

Joseph Garvey introduced Don Broadbent, former Board member who previously represented the UWHSD. Mr. Broadbent will soon be retiring and moving, and Mr. Garvey asked that the WRA Board recognize him for his years of service first to the ICA and then to the WRA. The Chair thanked Mr. Broadbent for his many years of dedication to the WRA and asked the Board to join him in a round of applause.

Moved by Parks to approve the agenda as presented. Motion carried 12-0. The following members voted yea on Item 3: Hadden, Ash, Lorenz, Arentsen, Stanley, Sanders, Miller, Sassatelli, Garvey, Kooistra, Smith, Parks. The following members voted nay: None. Absent: Begleiter, Gifford, Hulse, Vlassis, Johnson, Sandor, Hockensmith

ITEM 4: Public Comment

None

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Note: These are routine items and will be enacted by one roll call vote without separate discussion unless someone, Board or public, requests an item be removed to be considered separately.

ITEM 5: APPROVING CONSENT AGENDA – Items 5 through 20:

Bob Parks asked that Item No. 10 be pulled for a question. Merrill Stanley asked that Item No. 17 be pulled for discussion. Gary Lorenz asked that Item No. 19 be pulled for discussion.

Jim Sanders announced that he had a conflict on Item No. 11 and would be abstaining from voting on that item only.

Moved by Miller to approve the Consent Agenda, Item Nos. 5 through 20, with the exception of Item No. 10, Item No. 17, and Item No. 19. Motion carried 12-0. The following members voted yea on approval of the Consent Agenda with the exception of Item Nos. 10, 11, 17, and 19: Hadden, Ash, Lorenz, Arentsen, Stanley, Sanders, Miller, Sassatelli, Garvey, Kooistra, Smith, Parks. The following members voted nay: None. Absent: Begleiter, Gifford, Hulse, Vlassis, Johnson, Hockensmith, Sassatelli

The following members voted yea on the approval of Item No. 11 of the Consent Agenda: Hadden, Ash, Lorenz, Arentsen, Stanley, Miller, Sassatelli, Garvey, Kooistra, Smith, Parks. The following member abstained from voting on Item No. 11: Sanders. Item No. 11 motion carried 11-0-1, with Sanders abstaining. The following members voted nay: None. Absent: Begleiter, Gifford, Hulse, Vlassis, Johnson, Hockensmith, Sassatelli

ITEM 6: Consideration of Minutes of the April 15, 2008, meeting of the WRA Board - Action for Approval

ITEM 7: Consideration of Minutes of the April 8, 2008, meeting of the WRA Technical Committee – Action/Receive & File

ITEM 8: Receipt of Draft Minutes of the May 13, 2008, meeting of the WRA Technical Committee – Action/Receive & File

LAND/PROPERTY TRANSACTIONS

08-80 ITEM 9: Resolution Establishing Fair Market Value of Property Interests for the WRA Four Mile Interceptor Sewer Project, Phase 23 Segment 1 Project

08-81 ITEM 10: Resolution Setting Date of Public Hearing and Authorizing Mailing and Publication of Notice of Intent to Commence a Public Improvement Project to Construct Southwest Area Diversion Facility, Phase 22, Segment 3, to Acquire Agricultural Land for the Project, and to Authorize the Acquisition Of Property By Eminent Domain

Item 10 was pulled for consideration later in the meeting.

APPROVING

08-82 ITEM 11: Resolution Approving and Accepting the Purchase of Rockwell Process Control System (PCS) Upgrade Equipment from Van Meter Industrial at a Total Cost of $203,053.04

08-83 ITEM 12: Resolution Approving and Accepting the Bid from Central Service & Supply for - One 6" Hydraulic Submersible Pump at a Total Cost of $30,339.00

08-84 ITEM 13: Resolution Adjusting Capital Improvements Program (CIP) Budgets

08-85 ITEM 14: Resolution Approving Reallocation of Series 2006B Bond Proceeds for WRA Improvements

08-86 ITEM 15: Resolution Approving WRA Transaction Register for April 2008

08-87 ITEM 16: Resolution Approving WRA/WRF Staff Travel Request

08-88 ITEM 17: Resolution Approving and Authorizing Execution of an Agreement for Professional Services with Camp Dresser McKee, Inc., for Engineering Services for the WRF Digester Improvements Project, Not to Exceed $3,205,000.00

Item 17 was pulled for consideration later in the meeting.

PUBLIC IMPROVEMENTS

08-89 ITEM 18: Accepting Completed Construction and Approving Final Payment for WRF Grit Auger Rehabilitation, Weidner Construction, Inc.

08-90 ITEM 19: Approving Change Order No. 1 with S. J. Louis Construction, Inc., for Additional work on Southwest Area Diversion Facility, Phase 22, Segment 2, not to exceed $177,897

Item 19 was pulled for consideration later in the meeting.

WRA DIRECTOR COMMUNICATIONS & REPORTS

08-91 ITEM 20: Resolution to Receive and File the Following Reports from the WRA Director

A. Change Order Register Report
B. Consultant Contracts under $100,000 Report
C. WRA Benchmark Report
D. Treasurer's Report as of March 31, 2008
E. Statement of Revenue & Expenditures Budget & Actual for July 1, 2007 through March 31, 2008
F. Reimbursement from City of Des Moines for Use of WRF Personnel and Equipment for 2008 Snow Removal Season

Robert Parks asked a question concerning 20B. Allen McKinley announced he will send a clarification to the Board.

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08-81 ITEM 10: Resolution Setting Date of Public Hearing and Authorizing Mailing and Publication of Notice of Intent to Commence a Public Improvement Project to Construct Southwest Area Diversion Facility, Phase 22, Segment 3, to Acquire Agricultural Land for the Project, and to Authorize the Acquisition of Property by Eminent Domain

Bob Veenstra explained the project. After a brief discussion, it was **moved by Parks to approve Item 10. Motion carried 12-0. The following members voted yea on approval of Item 10: Hadden, Ash, Lorenz, Arentsen, Stanley, Sanders, Miller, Sassatelli, Garvey, Kooistra, Smith, Parks. The following members voted nay: None. Absent: Begleiter, Gifford, Hulse, Vlassis, Johnson, Hockensmith, Sassatelli**

08-88 ITEM 17: Resolution Approving and Authorizing Execution of an Agreement for Professional Services with Camp Dresser McKee, Inc., for Engineering Services for the WRF Digester Improvements Project, Not to Exceed $3,205,000.00

Mike Hall answered questions concerning this item. After a discussion, it was **moved by Stanley to approve Item 17. Motion carried 12-0. The following members voted yea on approval of Item 10: Hadden, Ash, Lorenz, Arentsen, Stanley, Sanders, Miller, Sassatelli, Garvey, Kooistra, Smith, Parks. The following members voted nay: None. Absent: Begleiter, Gifford, Hulse, Vlassis, Johnson, Hockensmith, Sassatelli**

08-90 ITEM 19: Approving Change Order No. 1 with S. J. Louis Construction, Inc., for additional work on Southwest Area Diversion Facility, Phase 22, Segment 2, not to exceed $177,897

Bob Veenstra gave the history of the change order. After a discussion, it was **moved by Lorenz to approve Item 19**. **Motion carried 12-0. The following members voted yea on approval of Item 10: Hadden, Ash, Lorenz, Arentsen, Stanley, Sanders, Miller, Sassatelli, Garvey, Kooistra, Smith, Parks. The following members voted nay: None. Absent: Begleiter, Gifford, Hulse, Vlassis, Johnson, Hockensmith, Sassatelli**

HEARINGS

08-92/93 ITEM 21: WRF Building 12 Grit and Scum Residuals Handling Equipment Replacement

Hearing opened at 1:53 p.m.
Hearing closed at 1:53 p.m.

A. Resolution Approving Plans, Specifications, Form of Contract Documents, and Engineer's Estimate on WRF Building 12 Grit and Scum Residuals Handling Equipment Replacement, Submission of Bids, and Designation of Lowest Responsible, Responsive Bidder as C. L. Carroll Co., Inc., Jon P. Rissman, President, $604,717.00.

B. Resolution approving contract and bond, WRF Building 12 Grit and Scum Residuals Handling Equipment Replacement, $604,717.00.0

Moved by Parks to approve Item 21. **Motion carried 12-0. The following members voted yea on approval of Item 10: Hadden, Ash, Lorenz, Arentsen, Stanley, Sanders, Miller, Sassatelli, Garvey, Kooistra, Smith, Parks. The following members voted nay: None. Absent: Begleiter, Gifford, Hulse, Vlassis, Johnson, Hockensmith, Sassatelli**

08-94/95 ITEM 22: WRF Pit Scale Improvements

Hearing opened at 1:54 p.m.
Hearing closed at 1:54 p.m.

A Resolution Approving Plans, Specifications, Form of Contract Documents, and Engineer's Estimate on WRF Pit Scale Improvements, Submission of Bids, and Designation of Lowest Responsible, Responsive Bidder as Oakview Construction, Inc., Michael J. Gawley, CEO, $327,900.00

B. Resolution approving contract and bond, WRF Pit Scale Improvements, $327,900.00

Moved by Lorenz to approve Item 22. **Motion carried 12-0. The following members voted yea on approval of Item 10: Hadden, Ash, Lorenz, Arentsen, Stanley, Sanders, Miller, Sassatelli, Garvey, Kooistra, Smith, Parks. The following members voted nay: None. Absent: Begleiter, Gifford, Hulse, Vlassis, Johnson, Hockensmith, Sassatelli**

APPROVING

OTHER ITEMS

ITEM 23: Other Business

Jody Smith reported that the formal response from IFA was distributed prior to the meeting. He summarized it and suggested that it be discussed at the next Steering Committee.

Jody Smith will be absent for the next meeting; Mark Miller, Vice Chair, will preside.

Jon Burmeister of PFM commented on the IFA letter, as did Bob Veenstra.

The Steering Committee will meet on June 3, 2008.

ITEM 24: Adjourn

Meeting adjourned at 2 p.m.