

**Des Moines Metropolitan Wastewater
Reclamation Authority Board**

**MEETING MINUTES
February 19, 2008**

**METRO WASTE AUTHORITY
300 EAST LOCUST STREET, SUITE 100
DES MOINES, IOWA**

AGENDA

ITEM 1: Call to Order

Jody Smith, Chair, called the February 19, 2008, WRA Board meeting to order at 1:30 p.m.

ITEM 2: Roll Call

WRA Board Representatives/Alternates in Attendance

Tom Hadden, Altoona
Dick Ash, Ankeny
Gary Lorenz, Ankeny
Mark Arentsen, Bondurant
Ronni Begleiter, Clive
Jim Gifford, Cumming
Merrill Stanley, Des Moines
Larry Hulse, Des Moines
Doug Johnson, Greenfield Plaza/HC
Jim Sanders, Johnson
Mark Miller, Norwalk
Don Sandor, Pleasant Hill
Tom Hockensmith, Polk County
Joe Sassatelli, USSD
Paul Drey, USSD
Joseph Garvey, Jr., UWHSD
Harland Hayek, UWHSD
Marvin Grace, Warren County
Jeff Kooistra, Waukee
Robert Parks, West Des Moines
Jody Smith, West Des Moines

Others in Attendance

Bill Stowe, Operating Contractor
Carl Elshire, Operating Contractor
Allen McKinley, Operating Contractor
Mike Hall, Operating Contractor
Kathy Vanderpool, Operating Contractor

Roxane Vaughan, Operating Contractor
Phil Koundakjian, Operating Contractor
Royce Hammitt, Operating Contractor
Vicki Gustafson, Operating Contractor
David Miller, Operating Contractor
Bret Vandelune, Polk County
H. R. Veenstra, Jr., Veenstra & Kimm, Inc.
Bill Noth, Ahler Law Firm
Mark Cory, Ahler Law Firm
Tionna Pooler, PFM
Jon Burmeister, PFM
Brian Bakke, HDR

ITEM 3: Approving Agenda, as Presented and/or as Amended

Jody Smith, Chair, asked that Item Nos. 15 and 30 be pulled from the agenda in their entirety. Both of these items need to be discussed further by the involved cities and the Operating Contractor. They will be considered at a future WRA Board meeting.

He also asked that Item Nos. 28 and 31 be lifted from the Consent Agenda for discussion purposes later in the meeting. Mark Arentson asked that Item Nos. 21 and 22 also be lifted from the Consent Agenda for consideration later in the meeting.

Moved by Parks to approve the agenda as amended. Motion carried 18-0. The following members voted yea on Item 3: Hadden, Ash, Lorenz, Arentsen, Begleiter, Gifford, Stanley, Johnson, Hulse, Sanders, Miller, Sandor, Hockensmith, Sassatelli, Garvey, Kooistra, Smith, Parks. The following members voted nay: None. Absent: A Des Moines representative.

ITEM 4: Public Comment

None

ITEM 5: APPROVING CONSENT AGENDA – Items 5 through 32:

Moved by Ash to approve the Consent Agenda with the exception of Items Nos. 15, 21, 22, 28, 30, and 31. Motion carried 18-0. The following members voted yea on Item 5: Hadden, Ash, Lorenz, Arentsen, Begleiter, Gifford, Stanley, Johnson, Hulse, Sanders, Miller, Sandor, Hockensmith, Sassatelli, Garvey, Kooistra, Smith, Parks. The following members voted nay: None. Absent: A Des Moines representative.

- ITEM 6: Consideration of Minutes of the February 5, 2008, special meeting of the WRA Board - Action for Approval
- ITEM 7: Consideration of Minutes of the January 8, 2008, meeting of the WRA Technical Committee – Action/Receive & File
- ITEM 8: Receipt of Draft Minutes of the February 12, 2008, meeting of the WRA Technical Committee – Action/Receive & File

LAND/PROPERTY TRANSACTIONS

- 08-28** ITEM 9: Resolution Establishing Fair Market Value of Property Interests for the WRA Southwest Area Diversion Facility Phase 22 Segment 3 Project
- 08-29** ITEM 10: Resolution Authorizing Payment of Condemnation Awards for the Acquisition of Property for the WRA Middle Creek Trunk Sewer Extension Project
- 08-30** ITEM 11: Resolution approving payment of Administrative Settlement for the WRA West Des Moines Outfall Extension Phase 18 Segment 5 project. (Sweeney)
- 08-31** ITEM 12: Resolution approving payment of Administrative Settlements for the WRA Middle Creek Trunk Sewer Phase 20, Segments 2 & 3 project. (Six properties)
- 08-32** ITEM 13: Resolution approving payment of Administrative Settlement for the WRA West Des Moines Outfall, Phase 13, Segment 7 Project (Garcia)

APPROVING

- 08-33** ITEM 14: Resolution Approving and Authorizing Execution of Mutual Termination of Chapter 28E Agreement Between the Des Moines Metropolitan Wastewater Reclamation Authority and the City of Norwalk and Warren County, for the Provision of Property Acquisition, Design and Construction Administration Services, and for Financing of the WRA Middle Creek Trunk Sewer-Phase 2 Project, an Expedited Project to Construct a WRA Expansion Improvement
- Pulled** ITEM 15: Resolution Approving and Authorizing Execution of an Amended and Restated Chapter 28E Agreement Between the Des Moines Metropolitan Wastewater Reclamation Authority and the City of West Des Moines and the City of Waukee, for the Provision of Property Acquisition, Design and Construction Administration Services, and for Financing of the West Des Moines Outfall Extension Phase 18, Segment 5 Project, An Expedited Project to Construct a WRA Expansion Improvement

Item 15 was pulled in its entirety from the agenda. It will be considered at a future WRA Board meeting.

- 08-34** ITEM 16: Series Resolution Authorizing and Providing for the Issuance and Securing the Payment of \$16,520,000 Sewer Revenue Bonds, Series 2008A, by the Des Moines Metropolitan Wastewater Reclamation Authority under the Provisions of Chapter 28F of the Code of Iowa, Providing for a Method of Payment Thereof, Approving a Loan and Disbursement Agreement, and Other Related Matters
- 08-35** ITEM 17: Series Resolution Authorizing and Providing for the Issuance and Securing the Payment of \$6,575,000 Sewer Revenue Bonds, Series 2008B, by the Des Moines Metropolitan Wastewater Reclamation Authority under the Provisions of Chapter 28F of the Code of Iowa, Providing for a Method of Payment Thereof, Approving a Loan and Disbursement Agreement, and Other Related Matters
- 08-36** ITEM 18: Series Resolution Authorizing and Providing for the Issuance and Securing the Payment of \$2,650,000 Sewer Revenue Bonds, Series 2008D, by the Des Moines Metropolitan Wastewater Reclamation Authority under the Provisions of Chapter 28F of the Code of Iowa, Providing for a Method of Payment Thereof, Approving a Loan and Disbursement Agreement, and Other Related Matters
- 08-37** ITEM 19: Series Resolution Authorizing and Providing for the Issuance and Securing the Payment of \$1,461,720 Sewer Revenue Bonds, Series 2008E, by the Des Moines Metropolitan Wastewater Reclamation Authority under the Provisions of Chapter 28F of the Code of Iowa, Providing for a Method of Payment Thereof, Approving a Loan and Disbursement Agreement, and Other Related Matters
- 08-38** ITEM 20: Series Resolution Authorizing and Providing for the Issuance and Securing the Payment of \$3,600,000 Sewer Revenue Bonds, Series 2008F, by the Des Moines Metropolitan Wastewater Reclamation Authority under the Provisions of Chapter 28F of the Code of Iowa, Providing for a Method of Payment Thereof, Approving a Loan and Disbursement Agreement, and Other Related Matters
- 08-39** ITEM 21: Resolution Approving and Authorizing Execution of an Agreement for Professional Services with HDR, Inc., for Engineering Services for the WRA Combined Sewer Solids Separation Facility, Not to Exceed \$6,541,200.00

Item 21 was pulled for consideration later in the meeting.

- 08-40** ITEM 22: Resolution Approving and Authorizing Execution of an Agreement for Professional Services with Brown and Caldwell, for flow modeling services for the WRA Metro Flow Modeling, not to exceed \$282,763.00

Item 22 was pulled for consideration later in the meeting.

- 08-41** ITEM 23: Resolution Approving and Accepting the Purchase of Primary Clarifier Repair Parts from Walker Process Equipment for \$25,156.00
- 08-42** ITEM 24: Resolution Approving and Accepting the Purchase of Bar Screen Repair Parts From Infilco Degremont for \$47,575.15
- 08-43** ITEM 25: Resolution Approving and Accepting the Purchase of Additional Replacement Power Cells and Power Cell Repair Services from Siemens Energy & Automation for \$15,000.00
- 08-44** ITEM 26: Resolution Approving WRA Transaction Register for January 2008
- 08-45** ITEM 27: Resolution Approving WRA/WRF Staff Travel Request
- 08-46** ITEM 28: Resolution Adopting a Certain Modification to the Urban Standard Specifications for Public Improvements Pertaining to Site Conditions During Construction Phase Activities

Item 28 was lifted for consideration later in the meeting.

PUBLIC IMPROVEMENTS

- 08-47** ITEM 29: Accepting Completed Construction And Approving Final Payment For WRF Grit Piping Improvements, C. L. Carroll Co., Inc.
- Pulled** ITEM 30: Resolution ordering construction of WRA West Des Moines Outfall Extension Project Phase 18 Segment 5 and fixing a date for receiving of bids on March 11, 2008 and public hearing on March 18, 2008, engineer's estimate is \$2,136,124.00

Item 30 was pulled in its entirety from the agenda. It will be considered at a future WRA Board meeting.

- 08-48** ITEM 31: Resolution ordering construction of WRA Middle Creek Trunk Sewer Project Phase 20 Segments 2 & 3 and fixing a date for receiving of bids on March 11, 2008 and public hearing on March 18, 2008, engineer's estimate is \$2,579,670.00

Item 31 was lifted for consideration later in the meeting.

WRA DIRECTOR COMMUNICATIONS & REPORTS

- 08-49** ITEM 32: Resolution to Receive and File the Following Reports from the WRA Director
- A. Change Order Register Report
 - B. Consultant Contracts under \$100,000 Report
 - C. WRA Benchmark Report
 - D. Treasurer's Report as of December 31, 2007
 - E. Statement of Revenue & Expenditures Budget & Actual for July 1, 2006 through June 30, 2007
 - F. Statement of Revenue & Expenditures Budget & Actual for July 1, 2007 through December 31, 2007

* * * * * END CONSENT AGENDA * * * * *

- 08-39** ITEM 21: Resolution Approving and Authorizing Execution of an Agreement for Professional Services with HDR, Inc., for Engineering Services for the WRA Combined Sewer Solids Separation Facility, Not to Exceed \$6,541,200.00

Bill Stowe gave a summary of the project and after a brief discussion, it was **moved by Hadden to approve Item 21. Motion carried 18-0. The following members voted yea on Item 21: Hadden, Ash, Lorenz, Arentsen, Begleiter, Gifford, Stanley, Johnson, Hulse, Sanders, Miller, Sandor, Hockensmith, Sassatelli, Garvey, Kooistra, Smith, Parks. The following members voted nay: None. Absent: A Des Moines representative**

- 08-40** ITEM 22: Resolution Approving and Authorizing Execution of an Agreement for Professional Services with Brown and Caldwell, for flow modeling services for the WRA Metro Flow Modeling, not to exceed \$282,763.00

After a discussion as to why this project was not competitively bid, Merrill Stanley asked that the explanation become part of the record. Brown and Caldwell were recommended because of their previous knowledge and experience, and because of the work they've already completed on the preliminary flow analysis.

Moved by Garvey to approve Item 22. Motion carried 18-0. The following members voted yea on Item 22: Hadden, Ash, Lorenz, Arentsen, Begleiter, Gifford, Stanley, Johnson, Hulse, Sanders, Miller, Sandor, Hockensmith, Sassatelli, Garvey, Kooistra, Smith, Parks. The following members voted nay: None. Absent: A Des Moines representative.

- 08-46** ITEM 28: Resolution Adopting a Certain Modification to the Urban Standard Specifications for Public Improvements Pertaining to Site Conditions During Construction Phase Activities

Bill Stowe and Bob Veenstra spoke gave an update and explanation regarding the resolution; a discussion followed. **Moved by Arentsen to approve Item 28. Motion carried 18-0. The following members voted yea on Item 28: Hadden, Ash, Lorenz, Arentsen, Begleiter, Gifford, Stanley, Johnson, Hulse, Sanders, Miller, Sandor, Hockensmith, Sassatelli, Garvey, Kooistra, Smith, Parks. The following members voted nay: None. Absent: A Des Moines representative.**

- 08-48** ITEM 31: Resolution ordering construction of WRA Middle Creek Trunk Sewer Project Phase 20 Segments 2 & 3 and fixing a date for receiving of bids on March 11, 2008 and public hearing on March 18, 2008, engineer's estimate is \$2,579,670.00

Moved by Miller to approve Item 31. Motion carried 18-0. The following members voted yea on Item 31: Hadden, Ash, Lorenz, Arentsen, Begleiter, Gifford, Stanley, Johnson, Hulse, Sanders, Miller, Sandor, Hockensmith, Sassatelli, Garvey, Kooistra, Smith, Parks. The following members voted nay: None. Absent: A Des Moines representative.

HEARINGS

- 08-50** ITEM 33: Resolution Regarding Public Hearing and Approval of Wastewater Reclamation Authority Amended Current Fiscal Budget 2007-2008 and Wastewater Reclamation Authority Fiscal Budget 2008-2009

Hearing opened at 2:06 p.m.
Hearing closed at 2:06 p.m.

Moved by Ash to approve Item 33. Motion carried 18-0. The following members voted yea on Item 33: Hadden, Ash, Lorenz, Arentsen, Begleiter, Gifford, Stanley, Johnson, Hulse, Sanders, Miller, Sandor, Hockensmith, Sassatelli, Garvey, Kooistra, Smith, Parks. The following members voted nay: None. Absent: A Des Moines representative.

- 08-51** ITEM 34: Resolution Regarding Hearing for the Conveyance of a Permanent Electric Line Easement Across WRA-Owned Property at 3000 Vandalia Road for the Dean's Lake Pump Station Project to MidAmerican Energy Company for \$1.00

Hearing opened at 2:09 p.m.
Hearing closed at 2:09 p.m.

Moved by Hockensmith to approve Item 34. Motion carried 18-0. The following members voted yea on Item 34: Hadden, Ash, Lorenz, Arentsen, Begleiter, Gifford, Stanley, Johnson, Hulse, Sanders, Miller, Sandor, Hockensmith, Sassatelli, Garvey, Kooistra, Smith, Parks. The

following members voted nay: None. Absent: A Des Moines representative

APPROVING

OTHER ITEMS

ITEM 35: Other Business

Bill Stowe announced that the WRA Steering Committee will meet on March 4, 2008, at 11:30 a.m. at the Metro Waste Authority. It may be that a Special Board Meeting will be needed at 1:30 p.m. following the Steering Committee. The next regularly scheduled WRA Board meeting is March 18 at 1:30 at the Metro Waste Authority.

ITEM 36: Adjourn

Meeting adjourned at 2:12 p.m.